



2012 Educational Workshop Application

Complete the following application to be considered for an educational workshop. Completed applications should be sent to Linda Schmitt at CRS Headquarters (lschmitt@scisoc.org) by November 30, 2011. Applications will then be evaluated by the CRS Educational Workshop Review Committee.

Proposed title/topic:

Contact information for chair/co-chairs:

Name:

Affiliation:

Address:

Telephone:

Facsimile:

E-mail:

Name:

Affiliation:

Address:

Telephone:

Facsimile:

E-mail:

Desired length of the educational workshop: ___ half day ___ full day _____ 1 ½ day

Describe briefly the subject and scope of the educational workshop.

State the educational goals for the educational workshop.

Explain what the attendee will gain by attending this educational workshop or how attendees will be able to apply what they learn in their area of expertise?

Proposed outline (include tentative topics and speakers and length of presentations). Attach as a separate sheet.

Estimate the number of educational workshop attendees: _____

State budgetary considerations unique to this educational workshop (e.g., audio-visual needs beyond LCD projection).

Do you know if similar topics have been covered or will be covered in workshops or meetings in the past or next 12 months? _____ YES _____ NO

If yes, where and when?

List other organizations and societies that should be notified about this educational workshop.

List any publications that should be considered for placement of advertising.

List at least five potential sponsors (contact names, if possible).

Where do you think this workshop should be placed?

____ In front of another group's meeting? i.e. AAPS

____ Pre-meeting workshop at CRS Annual Meeting

____ Stand alone meeting

Submit application to Linda Schmitt at lschmitt@scisoc.org by November 30, 2011.